



On-line

The monthly Newsletter of the Indian Association of Secretaries and Administrative Professionals, Tamil Nadu Chapter

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JUNE 2019

Managing Committee (2019-2020)

Chairperson

R B Sudha
Tel : 94441 71413

Vice Chairperson

Usha Reddy
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Honorary Secretary

Treasure Jacob
Tel: 98408 50348

Honorary Treasurer

Jayalakshmi Murali
Tel: 92810 57038

Imm. Past Chairperson

Priya Balaji
Tel: 98840 98157

Committee Members

Indra Prabha

Tel: 98844 76914

Lalitha Veeramani

Tel: 98410 11004

Words of Wisdom

The journey of
a thousand miles
begins with one step

-LaoTzu



Dear Members,

Thank you for electing me as the Chairperson of the IASAP Tamil Nadu Chapter. I am truly honored by the trust you have reposed in me and I promise you, as Chairperson I will do my very best to listen and ensure transparency. I want to thank all those who have made this possible.

First I would like to place on record my sincere gratitude and thanks to the previous committee for their exemplary work that they have done and look forward to their support and guidance for me and my Committee Members also.

I look forward to the support of my past Chairpersons, Committee Members and specially you 'The Members' for making the bi-monthly meeting interesting, engaging and comfortable.

I have great pleasure in introducing the new Committee for IASAP Tamil Nadu Chapter for the year 2019-2020.



(From left to right – Priya Balaji, Indraprabha, Jayalakshmi Murali, R.B. Sudha, Usha Reddy, Treasure Jacob and Lalitha Veeramani).

I would like to finish my note with a quote by Mother Theresa - "I Can Do Things You Cannot, You Can Do Things I Cannot; Together We Can Do Great Things." So, come on ladies, let's together make the year an eventful year!

Yours
Sudha RB

HAPPENINGS

It was IASAP, Tamilnadu Chapter's 36th AGM on the 25th May 2019 and the meeting took place in a smooth manner, as per the procedure. The meeting kick started by welcoming the members. All the items in the agenda were run through, discussed and passed by the members. As always, Ms. Carmen Shunker, our Returning Officer administered the election and the New Committee for June 2019 - May 2020 was formed. It was a good meeting, with quality time spent on various important discussions and resolutions passed, wherever required. I would like to thank you for giving me the opportunity to serve as the Chairperson and all the valuable support provided to me during my tenure. It has been a true honor. I thank Gita, the Immd Past CP for guiding me and extending her support throughout my leadership/ tenure and having confidence on me which helped me a lot to complete my tenure. Sudha, Treasure Jacob, Debbie, Indraprabha and Jaya supported a lot on timely completion of tasks which made our chapter to get the applause in AIGC too. Without their support I would have not succeeded. We welcome Usha & Lalitha to the new committee. New Chairperson Ms. Sudha took over the Chair and thanked the members for attending the meeting inspite of each one's busy schedule. I convey my special thanks once again for the outgoing committee and All the very best for the new committee.

- Priya Balaji

Know your Committee



R.B.Sudha – Chairperson
rb.sudha@gmail.com

I am Sudha R.B., B.A., working with Murugappa Group as Executive Assistant to Mr. M.V. Subbiah for the past five years. Overall I have 32 years of secretarial experience. Pilgrimage travelling is the one that I enjoy most. Am happy to be your Chairperson for the year 2019-2020.

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Usha Reddy – Vice Chairperson
majorushareddy@hotmail.com

I am Usha Reddy, a Post Graduate in History, working with The KCP Limited as Executive Secretary to Joint Managing Director for more than a decade. I am result-oriented Secretary with more than 23 years of cumulative experience in various corporates.



Treasure Jacob – Honorary Secretary
treasurefc@gmail.com

I am Treasure Jacob, currently working as Secretary for Trinity Auto Agencies. I have been working for almost 28 years and am proud to be associated with IASAP. My hobbies are listening to music, dancing and cooking.



Jayalakshmi Murali – Honorary Treasurer
murali.mbharath@gmail.com

I am Jayalakshmi Murali, MBA-HR currently working as EA to Executive Vice President, TCS. Have overall 25 years of rich experience in Secretary, HR and Admin field in various corporates. Listening to music is my free time favourite.



Mangalapriya Balaji – Immd. Past Chairperson
mangalapriya.balaji@saipem.com

I am Priya Balaji, MBA Finance. and am working with Saipem India Projects Pvt Ltd as Executive Assistant. Overall, I have 20 years of secretarial experience. My love listening to music and play shuttle cork.

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Indraprabha.S – Committee Member
indraprabha.v@tcs.com

I am Indraprabha, MBA – Proj Mgmt. I am working as EA to Vice President, TCS. I have 25+ years of cumulative experience in Corporate administration. I am proud to be associated with IASAP. My hobbies are cooking, listening to music and watching TV/Sports. I like singing and I am Karnatic Music Singer too.



Lalitha Veeramani – Committee Member
lalitha.veeramani@gmail.com

I am Lalitha Veeramani, B.Com. and am working with the AVT Natural Products since 1998. Am now designated as Asst. Manager and reporting to the President. Overall I have 30 years secretarial experience. I love listening to music (80's Tamil film hits are my favourite). Proud to be a first-time Committee member in IASAP.

Congratulations Juliet Ram and we are proud of you ...



It was a wonderful opportunity for Juliet Ramamurthy as Board member of WUCWO (World Union of Catholic Women's Organisation) to be present at the Meeting of WUCWO in Rome from 16 - 22 May 2019. Council of Catholic Women of India (CCWI) of which Juliet is the National President, is the only Catholic Organisation in India that is affiliated to WUCWO.

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WUCWO's aim is to promote the presence, participation and co-responsibility of Catholic women in society and the Church, in order to enable them to fulfil their mission of evangelization and to work for human development.

During the Board meeting they had the honor to celebrate mass at the Tomb of Saint Peter, in Saint Peter's Basilica in Rome, with Cardinal Marc Ouellet.

In his homily, Cardinal Ouellet Perfect of the Congregation of Bishops, expressed the cause of women in the world and in the Church. He said that their mission is dear to him and that he shares many of their aspirations so that the contribution of women may be more recognized and promoted in families, in the workplace and in leisure environments, as well as in the exercise of public responsibilities.

The skills of listening, compassion and service that are natural for women are resources too often neglected and relegated to second place in a world dominated by power struggles between men. A more significant female presence is lacking in councils, synods, diocesan or Roman curia, as well as in the pastoral work in the field. This presence would help to cleanse the environment in situations of conflict and to create an atmosphere of mutual welcome, respect for others and sensitivity towards the most disadvantaged.

- Penny Smith



MEETING

- **Date** : 22nd June 2019 (Saturday)
- **Time** : 2.30 pm
- **Venue** : Global Adjustments Office
No.5, 3rd Main Road, RA Puram
Chennai – 600 028.
(Parallel to Bilroth Hospital road)
- **Highlight** : Work life Balance
– by Lakshmi Subramaniam
Nestle's session on demo of
preparing food items like Biscuits
using Oven.
- **Charges** : Members – 150. Guests – 200
- **RSVP** : 19th June 2019 (Office hours)

Here's wishing all the Members celebrating their Birthdays in June & July 2019

JUNE

- 1st Madhumalathy
- 1st Latha Rajesh
- 1st C. Selvi Grace Jecintha
- 2nd Marilyn Draper
- 2nd Gowri Prasanna
- 3rd Ruth Juliet Antonio
- 3rd Beena Pradeep Kumar
- 5th Mala Cherian
- 7th Sasirekha Narayanaswamy
- 9th Chanos Majeed
- 9th Patricia Meyn
- 9th Saraswathi Ravi
- 9th Sridevi Khumbat
- 12th Rajeswari Natarajan
- 14th Subashini Ananthakrishnan
- 14th Rema K
- 18th Cherie Maheswaran
- 20th Pushpa Jagdish
- 21st Moira Ramamurthy
- 21st Dhanalakshmi Mani
- 24th Jayalakshmi M
- 26th Varalakshmi Senthil
- 30th Lesley Goklaney

JULY

- 1st Audrey Powell
- 2nd Shital Kushari
- 2nd Raja Rajeswari Baskar
- 3rd Vilma Aruliah
- 9th Raji Krishnamurthy
- 9th Monica Bansal
- 9th Jacqueline Rodrigues
- 10th Crystal Aubert
- 11th Florence Mariadoss
- 14th Sukanya Shankar
- 15th Hazel Gibson
- 16th P. Karthika

- 17th Alexis D'Souza
- 18th Bernadine White
- 20th Lovelyn Hector
- 20th Lakshmi Ganesh
- 20th Vijayalakshmi Santhanam
- 24th Rita
- 25th Madhumathy Alexan
- 27th Banu Priya Nayar
- 28th Nirmala Nambiar



Wishing all the Members celebrating their Wedding Anniversary in June & July 2019



- **June meeting** - Car parking/two wheeler parking would be difficult owing to space constraints. Kindly make arrangements accordingly.
- **APC** – The APC 2019 will be sometime between Aug-Sept this year. Members are encouraged to participate in large. The SPOC and other details will be communicated soon.
- **Pune Convention** - Members attending National Convention are requested to kindly send in your registration forms with complete details & sign off, along with necessary payment, to Convention Coordinator Gita Rajamani - RAJAMANIGITA@GMAIL.COM copying Sudha – RB.SUDHA@GMAIL.COM. You may also do a wire transfer to ISASP TN Chapter account. Also you book flights by making use of low air fares available.

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