



# On-line

The monthly Newsletter of the Indian Association of Secretaries and Administrative Professionals, Tamil Nadu Chapter

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APRIL 2018

## Managing Committee (2017-2018)

### **Chairperson**

Priya Balaji  
Tel: 98840 98157

### **Vice Chairperson**

Rekha Sathy  
Tel : 96000 88426

### **Honorary Secretary**

Treasure Jacob  
Tel: 98408 50348

### **Honorary Treasurer**

R B Sudha  
Tel: 94441 71413

### **Imm. Past Chairperson**

Gita Rajamani  
Tel: 044 24553282

## Committee Members

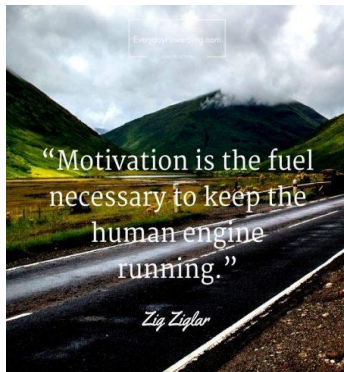
### **Indra Prabha**

Tel: 98844 76914

### **Jayalakshmi Murali**

Tel: 92810 57038

## **Words of Wisdom**



~ Ziglar

“ASPIRE TO INSPIRE” – The Theme for the year.

Administrative professionals are defined as people who contribute to the workplace in a variety of settings - as “individuals who are responsible for administrative tasks and coordination of information in support of an office-related environment and who are dedicated to furthering their personal and professional growth in their chosen profession.”

This Office related environment is complete only with the inclusion of all our colleagues who have all made their contribution in their own way, to our respective organizations. With that in mind, this year we applaud the efforts of all office professionals and include all office professionals for recognition on Administrative Professionals Day.

“Those who seek to **aspire** are those who achieve Greatness.” “Don't just create and exist; create to change; change to improve; improve to increase Aspire to inspire, do something meaningful with your life.”



~ Priya Balaji

# HAPPENINGS

I am privileged in sharing my most enjoyable and FUNtastic experience with the IASAP members to God's Own Country, Kerala. We boarded our train from Egmore Railway station on 23<sup>rd</sup> Feb by KanyaKumari Express @ 5.15 p.m. We reached KanyaKumari in the wee hours of the morning of 24<sup>th</sup> Feb to the wonderful view of the scenic sunrise, where we boarded our bus and visited Koodal Beach (the Confluence of three Oceans - Bay of Bengal, Arabian Sea & Indian Ocean). We had a panoramic view of the magnificent Thiruvallur statue, and spent a wonderful time on the sea shore.

At around 9 a.m. we boarded our bus to Trivandrum where we had a relaxing two hour ride to the tropical paradise Poovar Island Resort, a resort that was accessible only by a boat along the back waters. The resort associates welcomed us with a refreshing drink. Later, we were allocated cottages consisting of spacious luxurious rooms.

Around lunch time, we helped ourselves with an open buffet at The Tiffen's Restaurant, a multi cuisine that served us Indian, Continental & Chinese delicacies. After lunch we were taken for a backwater cruise, which I personally felt was my best experience thus far. The Island was very beautiful, with exotic birds I have ever laid eyes on for the first time. We were taken later to the beach which is unique at one point of the beach, river, lake and backwater meet with a magnificent view. The Team was overwhelmed to witness the resort put together a wide spread buffet by the pool, and it amazed us by the way it was organized, as the whole place was illuminated with colorful lights and background soft music. On Sunday morning we gathered together and enjoyed a full course breakfast. After which we gathered for a mind blowing experience of fun activity. We left the resort at 1.30 p.m. only wishing we had more time to spend. The outing had given me and the rest of the members present lots of fond memories to take back home with us.

We boarded our train by 4.00 pm recollecting the sweetest memories which I would treasure for a lifetime.

~ Michelle Gabriel

A few pictures of the Outing

Group pic taken at Kanyakumari



Arrival at Poovar Island Resort



Few pics of boating and games







**International Women's Day celebrated at GRT Grand Chennai on 10<sup>th</sup> March 2018 .**

This is probably one of the most enjoyable Women's Day celebrations we have had in the recent years. The afternoon started off with the general greetings from Priya and the other members to remind ourselves how indispensable we are as women to this world.

Ms. Vijayalaskhmi, Sr. Associate Vice President, Group Corporate Communications, Murugappa Group was the speaker for the day and boy....., did she lift up our spirits by her account drawn from personal experiences and why we need to detox from the men around us, once in a while. Viji gave a peek into men's ridiculous perceptions of their women and how we women have the last laugh. She did touch a personal chord in me when she said never to wait for the right time to compliment, help, encourage, communicate or simply try to understand others, be it a friend, companion or just anyone, because it may be too late to do so and we regret it for life.

A presentation by Oman Air, the sponsors for the event, was well received as there were a lot of offers going and true to a woman's nature, we wanted to know what 'DISCOUNTS' we will get while booking through them.

A Posh Venue, Good food, Great bonding with those present that day - what else do we need to cheer us, on a Saturday afternoon.

Great work Priya and the committee for putting this together.

~ Surekha Johnson



**APRIL**

- 3<sup>rd</sup> Rebecca Kuruvilla
- 5<sup>th</sup> Mary Margaret
- 11<sup>th</sup> Melanie Henderson
- 11<sup>th</sup> Uma Viswanathan
- 15<sup>th</sup> Bhama Suresh
- 15<sup>th</sup> S Meenakashi
- 16<sup>th</sup> Seethalakshmi BK
- 17<sup>th</sup> Kamakshi Krishnan
- 21<sup>st</sup> Seetha Kaarthik
- 22<sup>nd</sup> Geetha Venugopal R
- 27<sup>th</sup> Yoland Lobow
- 29<sup>th</sup> Eanswede Netto
- 30<sup>th</sup> Malini Satish

**MAY**

- 1<sup>st</sup> Geraldine Fernandez
- 4<sup>th</sup> Sheila Christina Vyas
- 5<sup>th</sup> Cheryl Janakaraj
- 5<sup>th</sup> Gayathri Venkatakrishnan
- 5<sup>th</sup> Lakshmi Madhavan
- 5<sup>th</sup> Maggie Naidu
- 7<sup>th</sup> Geralyn Concesso
- 8<sup>th</sup> Sunita Muralikrishna
- 11<sup>th</sup> Molly D'Cruz
- 11<sup>th</sup> Ambika Madhuri
- 14<sup>th</sup> Vidya Prasad
- 16<sup>th</sup> Girija Gopal
- 16<sup>th</sup> Sudha R B
- 17<sup>th</sup> Catherine Yourey
- 17<sup>th</sup> Jayalakshmi Murali
- 18<sup>th</sup> J P Anegred Sheeba
- 24<sup>th</sup> Indraprabha S
- 26<sup>th</sup> Deborah Thomson
- 27<sup>th</sup> Radha Kasturi Rangan K
- 30<sup>th</sup> Mary Helen
- 31<sup>st</sup> Joan D'Cruz



#### MEETING

- DATE : 21<sup>st</sup> April 2018
- TIME : 02.00 p.m.
- VENUE : The Residency  
49, G.N. Chetty Road  
Chennai – 600 017
- HIGHLIGHT : Administrative Professionals  
Day Celebrations
- Charges : Rs.125/- for members only  
(No Guest)
- RSVP : 12<sup>th</sup> April 2018

#### RECIPE CORNER

##### STRAWBERRY – MELON SUMMER SALAD



#### Ingredients :

- 1 cup lemon yogurt
- 1 tablespoon honey
- 1 teaspoon lemon juice
- 2 cups watermelon balls
- 2 cups muskmelon balls
- 2 cups halved fresh strawberries

#### Method :

In a salad bowl, whisk together the lemon yogurt, honey, and lemon juice until smooth, and gently fold in the watermelon balls, muskmelon balls, and strawberries. Toss to coat, and serve.



**Wishing all the Members celebrating their  
Wedding Anniversary in April 2018 & May 2018**



#### ADMIN PROFESSIONALS DAY – CULTURALS

- Indra Prabha is in-charge of cultural. Please get in touch with her. Members are requested to give their details of performance mentioning time required and the number of participants involved.
- No spontaneous dance or any other form of entertainment will be allowed on the floor.

#### AGM

- Kindly block your Calendar for 19<sup>th</sup> May 2018 (Saturday). Further communication will be sent accordingly.

#### ASA CONGRESS - PAPUA NEW GUINEA

- **Venue - Gateway Hotel**
- Check in Date : 24th September 2018
- Check out Date : 28th September 2018
- Members interested to attend may send mail to [jerooirani2@gmail.com](mailto:jerooirani2@gmail.com), [kasmirag@yahoo.com](mailto:kasmirag@yahoo.com) marking copy to [mangalapriya.balaji@saipem.com](mailto:mangalapriya.balaji@saipem.com)

#### MEMBERSHIP RENEWAL

- Associate Members to renew their membership before 15<sup>th</sup> May for eligibility to attend the AGM.

#### **Editor's Address:**

#### **TREASURE JACOB**

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