



On-line

The monthly Newsletter of the Indian Association of Secretaries and Administrative Professionals, Tamil Nadu Chapter

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JUNE 2017

Managing Committee (2017-2018)

Chairperson

Priya Balaji
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Rekha Sathy
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Honorary Secretary

Treasure Jacob
Tel: 98408 50348

Honorary Treasurer

R B Sudha
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Imm. Past Chairperson

Gita Rajamani
Tel: 044 24553282

Committee Members

Indra Prabha

Tel: 98844 76914

Jayalakshmi Murali

Tel: 92810 57038

BOARD OF WISDOM



Dear Members,

I deem it as a great honor and privilege to write to you, on taking over as the Chairperson of IASAP, Tamil Nadu Chapter.

I take this esteemed privilege with a deep sense of humility and commitment.

I look forward to your unstinted support and cooperation, to help me meet the challenges in implementing and executing my responsibilities, which again can only be achieved with your priceless support.

I would like to place on record my sincere gratitude to our previous committee for their exemplary service that they had rendered in steering our association in the right direction. It would be my endeavor to address this core concern and make the best use of our very talented team.

Today our professional demand has multiplied and we are bound to face new challenges with every ticking second, accompanied with greater range and variety of responsibilities. We have to keep updating our skills and adopt newer technology to effectively perform our roles.

I truly look forward to an eventful and an amazing year ahead. I hereby take this moment in wishing you the best in all that you venture. I also take the privilege to introduce the new entrants in the committee through this newsletter. I am happy to introduce you all to the past and the present committee. Here you go!

~ Priya Balaji



(From the left – Standing ~ Ann Pereira, Anne Parameshwaran, Surekha Johnson, R B Sudha, Gita Rajamani, Carmen Shunker, Priya Balaji, Treasure Jacob, Rekha Sathy. From the left – Sitting ~Hema Vinod, Rajeswari Natarajan)

HAPPENINGS

20th May 2017 was indeed a very important day for IASAP, Tamilnadu Chapter, as the 34th AGM was held on this day in Hotel Ambassador Pallava. This meeting was a much-awaited one.

The meeting began with the Chairperson's welcome note. After which the items in the agenda was discussed meticulously and passed. The election results that followed the agenda discussions were presented by Ms. Carmen Shunker. In addition, it was time we welcomed the New Committee for this year (June 2017 to May 2018). It was a moment filled with highflying spirits. The New Committee had three new members join in – Ms. Treasure Jacob (Hon. Secretary) Ms. Indra Prabha (Committee Member), Jayalakshmi Murali (Committee Member).

It was with a heavy heart we had to see Ms. Hema Vinod, Ms. Ann Pereira and Ms. Rajeswari Natarajan, step down from the committee for various personal reasons. They have remained as pillars of strength. Their immense support and the commendable job rendered by them while in reign were impeccable. Ms. Surekha Johnson who was our immediate past Chairperson also completed her tenure ever so successfully. She remained throughout her tenure as the "Matriarch" of the IASAP Tamilnadu Chapter. A "THANK YOU" will never be sufficient for the wonderful service they have contributed during their time. So, on that note "Good Luck Ladies". They might not be a part of the committee, but we will want them to be with every step IASAP Tamilnadu Chapter keeps forward.

The New Committee members took their seats on the dais and moved ahead with the course of the meeting poignantly. The meeting ended with a thought provoking speech by Ms. Carmen Shunker, who spoke of quotes from the bible that helped us have insights of how we should acknowledge few essential things in life. I also took this moment to extend my heart-felt thanks to my committee and other members for the adulation they showed towards me during my tenure. Post, which with great pride and honor handed the dais to our New Chairperson Ms. Mangala Priya Balaji who thanked the members who were able to make it to the AGM in spite of each one's busy schedules.

This was then followed by Hi-Tea and the evening ended on a fine friendly networking among the members.

~ Gita Rajamani

Know your committee



Ms. Treasure Jacob (Honorary Secretary)

I am **Treasure Jacob**. With 17 years of experience in merchandising at French Connection PLC, (a garment buying house) then later with handling logistics of importing lighting fixtures from European Countries for a Private Concern for 3 years. Currently working as Front Office cum Secretary for Chaitanya Foundations Pvt Ltd (since July 2014)

Family: I have two children. My son is 27 years, daughter is 24 years, and both are working.

Qualification: B.A English (Literature)

DOB: 2nd November 1969

I am happy to look forward in doing my best in the committee with God's help.



Ms. Jayalakshmi Murali (Committee Member)

I am **Jayalakshmi Murali**, currently working as EA to Executive Vice President, TCS. Over 24 years of rich experience in Secretary, HR and Admin field in various corporates.

My core strengths includes working in challenging environment, adapt to the changes, strong communication skills, sincere dedication in achieving the goals and ability to work as a team player.

Family: Husband runs his own business in automobile field. I have a son, currently pursuing his final year B.Tech – IT in SRM Easwari Engineering College.

Qualification: B.A Corporate Secretary ship, MBA - HR

DOB: 17th May 1974

Know your Committee (contd)...



I am **Indra Prabha**. Over 22 years of experience in providing Admin support to different Project - Delivery & Global Heads in the IT industry. I am currently working as Manager-Administration in Tata Consultancy Services, Chennai. I am a part of the Administration team providing Secretarial Assistance and handling various Admin related responsibilities

Qualification: B.Sc., M.B.A.

DOB: 24th May 1967

Hobbies: Listening to Music, Sports, watching TV and participating in any Arts & Crafts activities. I am proficient in Vocal Carnatic/Light music.

~~~ A Daughter's World

"Daddy" I called in my baby babbling voice. I had oodles to tell you, but I could not speak your language neither was I able to understand what you spoke. However, every time I walked towards you with my faltering steps, I knew you would lift me up no matter what come may. Not just when I was a child, but also when I grew up to be the woman you wanted me to be.

You love me more, but you taught me life's wisest lessons that no institution could teach me. You instilled the strength in me to face life headstrong, just the way you did when you were young and trying to figure what life would make of you. You corrected me when I assumed I spoke sense. How silly of me to have thought, that you just wanted only to criticize and nothing else. Little did I know you also wanted to encourage me when you walked past me, patting on my shoulder, for something I rightly did.

Today I stand before you, hoping with all my being I have made you proud and would keep working on it until the very end of time. As I strive hard abiding by all the knowledge you have imparted, I would just say:

***"I might have found my prince,
but you'd always be my king"***

~ Rekha Sathy



JUNE

- 1st Madhumalathy
- 1st Latha Rajesh
- 1st C. Selvi Grace Jecintha
- 2nd Marilyn Draper
- 2nd Gowri Prasanna
- 3rd Ruth Juliet Antonio
- 3rd Beena Pradeep Kumar
- 5th Mala Cherian
- 7th Sasirekha Narayanaswamy
- 9th Chanos Majeed
- 9th Patricia Meyn
- 9th Saraswathi Ravi
- 9th Sridevi Khumbat
- 12th Rajeswari Natarajan
- 14th Subashini Ananthakrishnan
- 14th Rema K
- 18th Cherie Maheswaran
- 20th Pushpa Jagdish
- 21st Moira Ramamurthy
- 21st Dhanalakshmi Mani
- 22nd Vidhya Jawahar
- 24th Jayalakshmi M
- 26th Varalakshmi Senthil
- 30th Lesley Goklaney

JULY

- 1st Audrey Powell
- 2nd Shital Kushari
- 2nd Raja Rajeswari Baskar
- 3rd Vilma Aruliah
- 9th Raji Krishnamurthy
- 9th Monica Bansal
- 9th Jacqueline Rodrigues
- 10th Crystal Aubert
- 11th Florence Mariadoss
- 14th Sukanya Shankar
- 15th Hazel Gibson
- 16th P. Karthika
- 17th Alexis D'Souza
- 17th Richa Katara
- 18th Bernadine White
- 20th Lovelyn Hector
- 20th Lakshmi Ganesh
- 24th Rita
- 25th Madhumathy Alexan
- 27th Banu Priya Nayar
- 28th Nirmala Nambiar

MEETING

- DATE : 17th June 2017
- TIME : 2:30PM
- VENUE : The Pride Hotel
216, EVR Periyar Salai,
Kilpauk, Chennai: 600010
- HIGHLIGHT: Speech on
"You will see it when you believe
it"
by Ms. Usha Rao, Corporate
Trainer
- CHARGES : Rs.125/- members. Rs.150/- for

RECIPIE CORNER



BRINJAL MASALA

- 6-8 small brinjals
- 1/4 cup oil
- 1/2 cup onions finely chopped
- 1/2 tsp each garlic paste and ginger paste
- 1/4 cup grated dry coconut
- 1 tbsp coriander seeds-roasted light brown
- 2 tsp each, cumin, sesame seeds-roasted separately
until light brown
- 2 tsp tamarind paste or to taste
- 1/4 tsp turmeric
- 1/2 tsp chilly powder
- 7-8 curry leaves
- 1 tbsp coriander for garnish

*Slit the brinjals and deep fry over high heat, until tender. Remove from oil and keep aside. Grind the coconut and the roasted coriander, cumin and sesame see Heat ¼ cup of oil, sauté the onions, ginger & garlic until they are a bit transparent. Add curry leaves and stir. Add the grounded mixture and sauté until oil separates. Add the tamarind paste, salt, turmeric, red pepper and mix well, then add brinjals and stir, add another ¼ cup of water, bring to boil and simmer, covered for about 5 minutes. Then it is ready for serving.



*Wishing all the Members celebrating their
Wedding Anniversary in May & June 2017*

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Dear Members,

With the APC 2017 & 15th National Convention is around the corner, we would really appreciate all our members could try for sponsorship. Your support in making this event a grand success is extremely crucial. The sponsorship could be in the form of money or gifts which will be of great help and immense encouragement to our participants. Kindly please do the best you could in helping about, in bringing in whatever best is possible for this event

#### Editor's Address:

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